



# NJCAA Official Individual/ Team Record Submission Form

Use this form to submit a **INDIVIDUAL** or **TEAM** record from any NJCAA-sanctioned sport for consideration as an NJCAA national record. Remember, the record must have occurred when the school was a member of the NJCAA and competing in the Division in which the record was set. Also, you must submit a completed copy of this form **PLUS SUPPORTING EVIDENCE** of the record (i.e., an official box score for a game record; complete cumulative or game-by-game statistics for a season record; year-by-year statistics for a career record...news accounts will also be considered).

Use this form also to submit career or season totals for a Top 5 ranking (i.e. goals in a season, touchdowns in a season, points in a season). The NJCAA currently is trying to create a Top 5 in these types of categories.

*NOTE: Records are subject to rejection if form is not completed properly.*

**PLEASE MAKE COPIES OF THIS FORM IF YOU ARE SUBMITTING MORE THAN ONE RECORD.**

SPORT: \_\_\_\_\_

COLLEGE: \_\_\_\_\_

PERSON SUBMITTING FORM & TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ACCOMPLISHED BY: \_\_\_\_\_

**GAME RECORD** \_\_\_\_\_ (Check if submitting a game record)  
RECORD: \_\_\_\_\_  
DATE of RECORD, vs. Whom, & Location: \_\_\_\_\_

**SEASON RECORD** \_\_\_\_\_ (Check if submitting a season record)  
RECORD: \_\_\_\_\_  
YEAR (Season in which Record took place) \_\_\_\_\_

**CAREER RECORD** \_\_\_\_\_ (Check if submitting a career record)  
RECORD: \_\_\_\_\_  
YEARS of NJCAA PLAY: \_\_\_\_\_

**TOP 5 Ranking** \_\_\_\_\_ (Check if submitting a Top 5 ranking)  
RECORD: \_\_\_\_\_  
DATE of RECORD, vs. Whom, & Location/YEAR/YEARS of PLAY: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Email completed form and supporting materials to Mark Krug at **mkrug@njcaa.org** OR

Fax completed form and supporting materials to Mark Krug at **(719) 590-7324** OR

Mail completed form and supporting materials to Mark Krug at **NJCAA, 1755 Telstar Drive Suite 103, Colo Springs, CO, 80920**

**THIS FORM MUST BE SUBMITTED BEFORE A RECORD BECOMES OFFICIAL!!!!!!!**